

# A meeting of the Board of Education of Manila School District

## MINUTES OF BOARD OF EDUCATION

<b>Regular</b>	<b>Board Room</b>	<b>6:30 p.m.</b>	<b>October</b>	<b>20,</b>	<b>2016</b>
<i>Kind of Meeting</i>	<i>Meeting Place</i>	<i>Time</i>	<i>Month</i>	<i>Day</i>	<i>Year</i>

### PRESENT

Jeremy Jackson, Presiding  
Danny Robbins  
Tracey Reinhart  
Johnny McCain  
Terry Carr  
Tommy Wagner

### VISITORS

Chris Thomas  
Revis Blaylock, Town Crier  
Ginny Ford  
Tonia Eubanks  
Kent Moore  
Mark Manchester  
Jerry Noble  
Adam Seiter  
Jon Mixon  
Jason Evers  
LeAnn Helms  
Justin Shrable

### ABSENT

Dean Tucker

- I. Meeting called to order by President Jeremy Jackson
- II. Motion made by Tommy Wagner to approve the September 15, 2016 regular meeting minutes and the September 29, 2016 special meeting minutes. Seconded by Johnny McCain. Motion passed 6-0.
- III. Motion made by Terry Carr to approve the financials as presented. Seconded by Johnny McCain. Motion passed 6/0.
- IV. Pamela Castor, Superintendent, recommended the board approve the 5% salary increase resolutions as presented for the 2014 – 2015/2015 – 2016 school years. Motion made by Johnny McCain. Seconded by Danny Robbins. Motion passed 6/0.
- V. Presentation of building guaranteed maximum budget price by Adam Seiter of Nabholz Construction.
- VI. Pamela Castor, Superintendent, recommended the board approve the guaranteed maximum budget price of \$19,481,393.00 as presented by Nabholz for construction of the new high school. Motion made by Johnny McCain. Seconded by Danny Robbins. Motion passed 6/0.
- VII. Pam Castor, Superintendent, recommended the board pass a resolution that it is in the best interest of Manila School District to conduct business with TIFCO Industries. Whereas Karen Burks is a teacher at Manila School District and is the

wife of Lynn Burks who is a salesman for TIFCO Industries. All contracts to do business with TIFCO exceeding \$5000.00 must be approved by the state. TIFCO Industries is a local vendor who from time to time may be able to provide a valuable and timely service to Manila School District. Motion made by Tommy Wagner to accept the resolution. Seconded by Johnny McCain. Motion passed 6/0.

- VIII.** Pam Castor, Superintendent, recommended the board pass a resolution that it is in the best interest of Manila School District to conduct business with Coastal Construction and Mosquito Shield co-owned by Josh Chipman. Whereas Coastal Construction or Mosquito Shield may from time to time be able to perform a valuable and timely service for Manila Public Schools and whereas all contracts with Coastal Construction and Mosquito Shield exceeding \$5000.00 must be approved by the state. Pam Chipman, assistant bookkeeper disclosed she is the mother of Josh Chipman. James Chipman, teacher at Manila School District is the father of Josh Chipman. Dianne Sparks, business manager is the aunt of Josh Chipman. Angie Gipson, Manila High School counselor is the cousin of Josh Chipman. Jeremy Jackson, board member, is the cousin by marriage of Josh Chipman. Neither Pam Chipman, James Chipman, Dianne Sparks, Angie Gipson, nor Jeremy Jackson have a direct financial interest in the ownership of Coastal Construction or Mosquito Shield. Motion made by Tommy Wagner to accept the resolution. Seconded by Johnny McCain. Motion passed 6/0.
- IX.** Pam Castor, Superintendent, recommended the board pass a resolution to conduct business with Kris Gipson Construction. Whereas Angie Gipson is the Manila High School counselor and as disclosed she is the wife of Kris Gipson, owner of Kris Gipson Construction, and has a financial interest in Kris Gipson Construction; and that all contracts exceeding \$5000.00 with Kris Gipson Construction must be approved by the state. Kris Gipson is also the son-in-law of Dianne Sparks, business manager; nephew by marriage of Pam Chipman, assistant bookkeeper, and James Chipman, teacher, at Manila Middle School and brother-in-law of Jeremy Jackson, board member. Neither Dianne Sparks, Pam Chipman, James Chipman, nor Jeremy Jackson have a financial interest in Kris Gipson Construction. Kris Gipson Construction is a local construction vendor who may from time to time provide a valuable and timely service to Manila School District. Motion made by Tommy Wagner to accept the resolution. Seconded by Johnny McCain. Motion passed 6/0.
- X.** Pam Castor, Superintendent, recommended the board pass a resolution that it is in the best interest of Manila Public Schools to conduct business with Heath Donner Farms whereas, in a legally held meeting Heath Donner submitted a successful bid and was awarded a contract to farm Section 16-4-9 of Manila School District. Debbie Donner, teacher at Manila Elementary School, mother of Heath Donner declares no financial interest or ownership of Heath Donner Farms. Motion made by Tommy Wagner to accept the resolution. Seconded by Johnny McCain. Motion passed 6/0.

**Into Executive Session**  
**Out of Executive Session**

- XI.** Pamela Castor, Superintendent, recommended the board extend Angela McDowell's contract to January 31, 2017. Motion made by Danny Robbins. Seconded by Terry Carr. Motion passed 6/0.

- XII.** Pamela Castor, Superintendent, recommended the board hire Charlye Keener, cafeteria worker, for the 2016 – 2017 school year. Motion made by Terry Carr. Seconded by Tommy Wagner. Motion passed 6/0.
- XIII.** Pamela Castor, Superintendent, recommended the board hire Debbie Copeland, cafeteria worker, for the 2016 – 2017 school year. Motion passed 6/0.
- XIV.** Motion made by Johnny McCain to elect Danny Robbins as secretary of the board. Seconded by Tommy Wagner. Motion passed 6/0.
- XV.** Motion made by Johnny McCain to elect Jeremy Jackson vice-president of the board. Seconded by Danny Robbins. Motion passed 6/0.
- XVI.** Motion made by Danny Robbins to elect Tracey Reinhart as president of the board. Seconded by Terry Carr. Motion passed 6/0.
- XVII.** Motion made by Tommy Wagner to elect Johnny McCain as chief dispersing office and Tracey Reinhart as alternate. Seconded by Danny Robbins. Motion passed 6/0.

Administrative Reports:

- XVIII.** Motion made by Tommy Wagner to adjourn. Seconded by Danny Robbins. Motion passed 6/0.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary